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To be eligible for this service you must be registered with Services for Students with Disabilities; please note that requests for alternate format copies of course textbooks should be referred to Services for Students with Disabilities.

To request library material in an alternate format please complete the following form.

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LOCAL ADDRESS:									
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EMAIL ADDRESS:		alternative for		be sent	to the ema	il address	provided al	bove.)	
PREFERRED FORMA	T OF TEXT:	WORD	PDF						
I AM REGISTERED W	ITH SERVICES	FOR STUDENT	TS WITH DISA	BILITIES	S: YES	S 🗌 NO			
CITATION: PLEASE F Please use reverse fo			R THE ITEM(S	S) YOU A	RE REQUE	STING.			

NOTES

- 1. Book requests should include Title, Author, Edition/Year of Publication, Publisher, ISBN
- 2. Article requests should include Author(s), Article Title, Article Source (i.e. Journal Title), Volume, Issue, Pagination.
- 3. Requests will be processed within 2 weekdays of receipt. Unless otherwise requested, alternative text will be emailed to the email address provided above.
- 4. Please note that due to the fragile and/or rare nature of some library materials, particularly those held in Western Archives, it may not be possible to produce an alternate format text copy. In the event you require alternate format text of fragile/rare materials held by Western Libraries every effort will be made to produce a suitable alternative copy that does not compromise the integrity of our resources.

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