In order to improve access to more of the existing holdings of Western Archives copies of a number of preliminary finding aids are being made available. These preliminary finding aids, some of which were prepared many years ago, vary in degrees of completeness, detail and accuracy. Some provide only basic box listings of the contents of a fonds or a collection, while others provide additional background material. All are intended to be the starting point for access to the records and they should not be considered a definitive source of information on the full nature and contents of the fonds or collection. Questions about the information provided in the preliminary finding aids should be directed to archives.services@uwo.ca

First St. Andrews United Church (First Presbyterian Church)

Record Group A: First Presbyterian (later United) Church, 19832-1937

B4985

Congregation Minute Books, 1899-1930
- Minutes of the annual meetings of the congregation; three bound volumes for 1899-1919; 1920-1938; 1923-1930.

Annual Reports of First Presbyterian and First United Church
- Annual reports are extant from 1887-1937, with the exceptions of 1888, 1898, 1902, 1909.

Executive Boards

The Session, 1832-1937
- Letter of Matthew Miller to Mr. Boston of Lobo, December 29, 1832, announcing that Miller, a Church of Scotland missionary, will preach at the local schoolhouse.
- Minutes of session; volume 1875-1905.
- Minutes of session; volume 1905-1937.
- Pulpit supply; letter to the congregation from the Session, printed circular, undated.
- Correspondence and accounts, 1929-1937.
- Communion Roll and Register, 1934-1936, a bound volume.
- Correspondence, accounts, reports and certificates of membership, 1935-1937.
- Membership lists of First Church in 1938.
- Register of marriages: volume covering 1848-1858, also containing baptisms 1847-1873.
- X1962 - Register of marriages: volume covering 1858-1895.
- Register of marriages: volume covering 1848-1858, also containing marriages for 185?
- Marriage Register of Rev. J.J. A. Proudfoot with disparate items, 1896, a bound volume.
The Session Cont’d

- Marriage Registers of Rev. J. Knox; two volumes for 1913-1919, 1919-1926.
- Marriage certificates; pad of receipts issued 1921-1925.
- Baptismal Register; volume for 1879-1884.

The Board of Managers, 1840-1937

- Pew Rents; a volume for 1846-1850.
- Subscriptions to endow Queen’s College, Kingston, 1879; a volume.
- Minute Books of the Board of Managers; four volumes, 1871-1938.
- Correspondence and reports, 1905-1913 and 1939.
- **X1965** - Ledger, one bound volume.
- Papers of C.G. Jarvis, Chairman of the Board of Managers, financial reports, correspondence, etc. c. 1911-1929.
- Reports and statements; printed pamphlets for the years 1914-1917, 1937.
- **X1961** - Weekly offerings; three bound volumes, 1931-1937.

Church Organizations

- Music Committee
  - Correspondence of Music Committee re: Choir.
  - Correspondence of Music Committee re: Organ.
  - Subscriptions from the congregation in support of a choir outing, July 8, 1914, a small notebook.
  - A contract for care of the organ, December 3, 1921.
- Pic-Nic Committee correspondence.

**B4987**

- Christian Endeavor Society, 1934-1939
  - Minutes of meetings, 1934-1939, a bound volume.
- The Guild (Young People’s Club)
  - Minutes of meetings, 1911-1913, a bound volume.
- Sabbath School
  - Register for Primary Department, 1907-1917.

- Woman's Association, 1923-1930
  - Minutes of meetings, 1923-1930, a bound volume.

- Woman's Missionary Society, 1924-1930
  - Minute Books, 1924-1930, a bound volume.

Disparate Items

Church History

- Typed manuscript of the early history of the church written by Hamilton in the 1890s.


Church and the Arts

- A programme for the canata “David and the Shepherd Boy”, performed May 1924, with photograph of the cast.

- A programme for the musical operetta “Princess Bulbul”, performed April 1925, with photograph of the cast.

- A programme for the musical “Killing Time”, performed in March 1926.

- A programme for the musical operetta “The Gypsy Rover”, performed in the 1930s.

- A programme for the musical “Thrilling Toys”, performed in May 1937.

- Miscellaneous cuttings and correspondence.

Photographs

- A damaged photo of First Church, undated, c. 1900.


Record Group B: St. Andrew’s Presbyterian (later United Church), 1833-1937

Annual Reports 1878-1937, 1982

- Annual reports and yearbooks, paper covers, one volume for each year, multiple copies of most years.
- Reports for 1876-1970.

**B4988**

**B4989**
Executive Boards

The Board of Trustees, 1939-1948
- Document relating to land grant for church, June 12, 1847.
- Deed, dated January 5, 1856.
- Legal documents; deeds, mortgages, and indentures, 1857-1899.
- Legal documents; deeds, mortgages, and indentures, 1900-1948.
- Minute Book, minutes of meetings of the Board of Trustees, 1874-1824, a single bound volume.
- Deed and appointment of trustees, April 1, 1884.

The Board of Session, 1953-1939
- Edict of the Ordination of Elders; signed James Ross, April, 24 1901.
- Minute Books, seven bound volumes, the volume for 1857 includes a historical records of the congregation from 1833-1850. Volumes: 1857-1883, 1881-1897, 1887-1898, 1898-1908.

**B4990**
The Board of Session cont’d
- Minutes of meetings, 1929-1937, a loose-leaf notebook.
- Correspondence and some certificates of membership, 1896-1897.
- Lists of new members 1906, three items handwritten on onion skin.
- Certificates of membership, a single pad of receipts, 1936-1938.
- Register of Baptisms, 1843-1871.
- Communion Rolls, fourteen bound volumes, are housed in oversize as follows:
  
  - X1947  1853-1875
  - X1948  1885
  - X1949  1885 revised
- Register of deaths, Marriages, Baptisms and new communicants, 1895-1926, a single bound volume.

- **X1960** - Marriage Licenses; a bundle of loose items dating from 1849-1904.


- Marriage Registers; two bound volumes of Rev. Robert Johnston covering the period 1896-1903, 1903-1904.

- Marriage Registers; bound volume of Rev. McFarland covering 1914.


**B1991**

The Board of Sessions cont’d

- Marriage Registers; a bound volume of Rev. Lohead covering the period of 1913-1928.

- Marriage Registers; two bound volumes of Rev. Macgregor covering the periods: 1921-1924, 1928-1936.

- Marriage Registers, a bound volume of Rev. Macleod, Lohead, Ross, MacKinnon, covering the period 1928-1939.

- Clerk of the Session, correspondence 1908-1911.

Board of Managers, formerly the Deacon’s Court, 1855-1937

- Reports of the Deacon’s Court and Managing Committee for the years 1868-1875; one volume with paper covers for each year.
- Annual Reports of the Board of Managers for 1894, 1896, 1898, one volume with paper covers for each year.


- Abstract financial statement, 1861.


**B4992**

Board of Managers Cont’d

- Pledge Book, liquidation of debt, dated November 15, 1861, a small bound volume.

- Pledge Book, construction costs 1867-1870, a small bound volume with drawing of proposed church.

- Building Fund, a list of pew holders and names of those who were expected to subscribe to the building 1868, a small notebook.

- Construction accounts, plans and labour rolls, 1868, a small notebook.

- Copy of the last will and testament of Thomas McClery and memorandum of his estate, August 4, 1869.

- Letter from John Scott to Mr. Thomson re: church funds, dated North Bruce, August 30, 1875.

- Letter from John Ferguson, chairman of the Board of Managers, to Alexander Davidson, accepting his letter of resignation, April 8, 1884.

- Treasurer’s quarterly statement for the period of January 1 – October 1, 1896, a printed circular.

- Pew Book with a list of Pew Owners on November 1, 1933.

- Cashbook, 1927-1938.


Church Organizations

- Bible Class, 1905-1917

  - The “Ross” Memorial Bible Class, roll 1915-1917, a bound volume.

  - Certificate issued to the men’s Bible Class as recognized Adult Bible Class according to International Standards by the International Sunday School Association, November 17 1908.

- Chinese Class, 1913-1937
- Finances and Roll, 1913-1925, a bound ledger with an attached envelope containing receipts relating to the Eastern Canada Chinese Mission Convention, 1927.

- Register with some correspondence, 1926-1937, a bound volume.

- Choir, 1910-1973
  - Reunion dinner of the choir, 1937, an autograph brochure.
  - List of former members who sent greeting to choir reunion, 1937.

- King’s Messengers 1886-1929
  - Minute Books, five bound volumes for 1886-1890, 1890-1896, 1897-1904, 1904-1908, 1919-1924.
  - Treasurer’s Books, 1927-1929, a bound volume.

- Ladies Aid, 1927-1932
  - Minute Book, 1927-1932, a bound volume.

- Ladies Home Circle
  - Treasurer’s Accounts, 1915-1926.

B4993

- Marian Keith Club, 1914-1937
  - Accounts, 1927-1935, a bound volume.
  - Membership List, 1928-1926.

- Men’s Brotherhood of St. Andrew’s, 1921-1924
  - Roll, 1921-1924, a paper notebook.

- Out-Look Mission Band, 1895-1937
  - Minute Book, two bound volumes covering the periods: 1895-1909, 1909-1917.
  - Minute Book 1937, a loose-leaf notebook.
  - Treasurer’s Reports, 1930-1937, soft covered notebook.

- Philoxene Club, 1923-1937
  - Minutes of meetings, two bound volumes covering the periods: 1923-1931, 1931-1937.

- Sabbath School, 1843-1935
- Minute Book of the proceedings of the Scotch Church Sabbath School, 1843-1859, a bound volume.

- Cash Book of the Treasurer of the Sabbath School, 1849-1889, a bound volume.

- Minutes of meetings of Sunday School Teachers, 1894-1918, a bound volume.


- Roll Call, 1908-1910, a bound volume.

**B4994**

- Senior Pathfinders 1923-1937

- Victoria Mission Band, 1908-1914
  - Minute Book, 1908-1914, a bound volume.

- Woman’s Association, 1931-1953
  - Minute Books, two bound volumes covering the periods 1932-1936, 1936-1937.

- Woman’s Missionary Society and other missionary societies, 1884-1938
  - Minutes of the Woman’s Foreign Missionary Society, St. Andrews Auxiliary, 1905-1911.
  - Minutes of the St. Andrews Woman’s Missionary, 1917-1924.
  - Records of the Woman’s Visiting and Aid Society, St. Andrew’s Presbyterian Church, 1895.

- Young Ladies Bible Class, 1913-1915
  - Minute Book and Roll Call, 1913-1915, a bound bible.

- Young Men’s Club, 1921-1922
  - Roll, 1921-1922, a bound volume.

- Young People’s Federation
  - Minute Book, 1924-1928, a soft covered notebook.

**Disparate Items**

Church History

- Our Record, a church magazine, issue of May 1888.

- Preacher’s Book, 1900-1910, records names of visiting preachers and subject of sermons, a bound volume.

- “Principal Gordon at St. Andrew’s”, newspaper clipping from London Free Press, September 21, 1903.

- Call to Rev. James Ross of Montreal, signed by 601 communicants and 170 adherents, 1904, typed sheets with signatures affixed between paper covers.

- Address of welcome to Rev. James Ross, six typewritten sheets.


- Honour Roll, names of families of the congregation or Sabbath School who are in overseas service or preparing to go (c.1915), a printed sheet.

- Documents re: church union, 1924: voting paper; voter’s list with names of members of St. Andrew’s who were entitled to vote; record of members who voted on church union.

B4995

Church History cont’d


- List of subscribers for salary of John Scott, 1850, a handwritten sheet.

- Sermon of Rev. John Scott re: instrumental music in the church, a printed sheet.

- “St. Andrew’s Presbyterian Church – 86 years a congregation”, a typescript of 10 pages.

- Ground plans of tile drains, St. Andrew’s Church, May 1887, 3 pages.

- London Free Press and Daily Western Advertiser for January 14, 1859, containing St. Andrew’s annual report.

- Copy of the Historical Sketch deposited in the cornerstone of St. Andrew’s Presbyterian Church, May 25, 1968, 7 handwritten sheets.

Pamphlets and Printed Items

- Presbyterian Church in Canada. Presbyterian General Assembly Held in St. Andrew’s Church, a brochure containing information on the history of the congregation and local committees.

- Billets; alphabetical list of hosts and hostesses for the Commissioners to the Church Synod, 1937, soft covers.
- London Conference of the United Church of Canada, programmes of the first, second, third, and sixth sessions, paper covers, unpaginated. (Third session was held at St. Andrew’s in 1927)


- Order of Service, October 26, 1919.
- Order of Service, December 3, 1922.
- Order of Service, November 7, 1937.
- Order of Service, May 28, 1936.

- Church Calendars, 1910-1919, c. 350 items.
- Letters to the Members of St. Andrew’s Church, re: Church Union, a circular.

Photographs

- Printed photograph of Rev. R. W. Ross.
- Postcard of St. Andrew’s exterior.
- Four negatives of the chancel.
- Photograph of St. Andrew’s in winter.

Miscellaneous

- Miscellaneous papers relating to St. Andrew’s, one file.

**Record Group C: First St. Andrew’s United Church – 1938, 1977**

Annual Reports, 1938-1976.


Congregational Meetings, 1940-1960.

- Resolutions and minutes of meetings with rough drafts of reports, 1948-1953.
- Miscellaneous minutes of committees and boards, 1940-1953.

Executive Boards

Official Board, 1940-1968

- Canvassing; Church stewardship Canvas; receipts with some disparate items, c. 1956.
- Missionary and Maintenance Committee, minutes of meetings, 1940-1950.
- Missionary and Maintenance Committee, minutes of meetings, 1949-1953.
- Missionary and Maintenance Committee, miscellaneous.

Board of Trustees, 1937-1962
- Minutes of meetings, 1938-1939, 1941-1962.
- Correspondence and accounts re: sale of First Church, 1938-1943.
- Correspondence and accounts, 1938-1943.
- Property correspondence, 1945-1955.
- Statements of accounts of the Annie Turner Trust, 1937-1957.
- Correspondence relating to bequests and the closing of St. James St. Cemetery, 1953-1959.
- Correspondence re: real estate, 1953-1959.
- Correspondence re: purchase and upkeep of 9 Woodland Place, 1949-1957.
- Bequests and Trusts, including the estate of Colin Currie with his copy of his will and other documents, 1953.
- Correspondence re: fund-raising, 1944-1955.

B4997

Board of Trustees Cont’d

Board of Session, 1938-1977
- Message of the Kirk Session, first annual message of the Kirk Session of First St. Andrew’s United Church, 1938-1939, five typed pages.
- Correspondence, 1959-1970.
- Student Fund, correspondence prior to 1953.
- Student Fund, 1957-1968.
- Requests and Cemeteries, correspondence, 1925-1955.
- Trust Funds, war services, and memorials, correspondence, 1947-1958.
- Recruitment of W.L. Morden as assistant minister, correspondence, 1949-1950.
- Letter of application from Stanley Gibson for the position of assistant minister, 1948.

**B4998**

Board of Session Cont’d

- Visitation List, no date, mimeographed sheets stapled together.
- New Members received on April 3, 1955, a printed circular
- **X1967** Change of Address Book, 1955-1964, a looseleaf notebook.
- Congregational Attendance on the 136th Anniversary of the founding of St. Andrew’s Church, December 1, 1968.
- Correspondence re: Eleventh General Council of the United States Church of Canada, 1944.
- 1976 Directory, two copies, mimeographed sheets with paper covers.
- Correspondence re: Radio Broadcasts
- Cash Books, three bound volumes, house in oversize as follows:
  - **X1968** 1939-1943
  - **X1969** 1944-1948
  - **X1970** 1949-1950

Board of Stewards: Reports and Correspondence, 1943-1970.

- Minutes and correspondence, 1966.

**B4999**

Board of Stewards Cont’d

- Correspondence, 1952-1956.
- Envelope Committee 1938-1954, rough handwritten notes.
- Ushering Committee, 1955.
- Operating Expense; depreciation reserve, 1955.
- Sector Plan 1956, accounts and correspondence.
- Every Member Canvas, 1957-1958.
- Resources Sheets, 1957.
- Building Committee, correspondence and plans relating to the 1938 reconstruction, including some blueprints.
- Rebuilding and redecorating fund, reports and correspondence, 1956-1958.


- Finance Committee, minutes and correspondence, 1940-1946.
- Finance Committee, minutes and correspondence, 1948-1950.
- Auditor's statement for 1956.
- Miscellaneous correspondence, c. 1940-1958.

Board of Stewards: General Office Accounts A) Vouchers, Invoices, Bills

- Vouchers, invoices and bills from the following companies:
  - Belton Lumber Co. Ltd.
- Costain-Styles Langford Ltd.
- Bell Telephone
- Engles Printing
- Elliot Business Machines
- Brown Printing and Lithographing Co.
- Canadian Algar
- Brownlee Ltd.
- Dobbyn Painting
- Bennett and Wright Ltd.
- Public Utilities Commission
- Semco London Sales Co.

B5000

Board of Stewards Cont’d

- Vouchers, invoices and bills from the following companies:
  - Union Gas
  - United Church Publishing House
  - Canadian Bismac
  - CKSL
  - CHLO
  - Electrical contractors
  - Empire Hanna Coal Co.
  - Keith O. Yorke
  - Gestetner Ltd.
  - Howden Electric
  - Middlesex Printing
  - McKay-Cocker Construction
  - Minister’s library
  - National Sanitary Supply
  - Miscellaneous vouchers, invoices, etc.

B5001
Board of Stewards Cont’d
- Miscellaneous vouchers, invoices, etc. 1973-1974

Board of Stewards: General Office Accounts B) General Files
- Benevolences
- Boiler Inspections
- CHLO Broadcasts
- Correspondence, 1960-1967
- Correspondence, 1968-1969
- Gunn, Cram, and Driesman.
- Income tax, 1943-1948.
- Insulation tender by Johns-Manville Co. Ltd.
- Janitor.
- Miscellaneous.
- Office Routine.
- Ontario Hospital Services Commission.
- Part-time employee hours.
- Pension funds.
- Property repairs and maintenance, 1953-1956.
- St. James St. Cemetery.
- Training School Campaign.

**B5002**

Church Organizations

Christian Education Committee, 1953-1970
- Correspondence, 1953-1955.
- Correspondence and reports, 1954-1969.
- Correspondence, 1963-1969.
- Correspondence and accounts, c. 1970.

Delta Rho, 1932-1966
- A history of the society, handwritten manuscript, also contains a history of the Marian Keith Club.
- Minutes of the meetings, 1936-1940, a soft cover notebook.
- Minutes of the meetings with some accounts, 1957-1961.
- Cash Book, 1931-1942.

**B5003**

Delta Rho Cont’d
- President’s Book with lists of members and some photographs.
- Annual report, 1935, handwritten, three sheets.
- Membership lists prepared for silver anniversary, March 1956.

Music Committee
- Correspondence with Casavant Freres, organ manufacturers, 1938.
- Bills and correspondence re: Orff Music Course, 1968.

Philoxene Service Club, 1938-1951
- **X1973** Cash Book, 1938-1951.

Social Service Committee, 1952-1953.
- Correspondence etc., 1932-1953.

Teenagers

- Teen Folk: Directory of Teens at First St. Andrew’s, undated, c. 1962, mimeographed sheets with paper covers.


- Correspondence and membership lists, 1968, c. 1980.
- Minutes of the “Six O’Clock Unit”, 1962-1965.
- Miscellaneous

War Services Committee

- World War II Servicemen from the London area, loose leaf pages with photos and information re: each man, names A-K.
- World War II Servicemen from the London area, loose leaf pages with photos and information re: each man, names L-Z
- Active Service Lists
- Correspondence, 1948-1953.

B5004

War Services Committee Cont’d

- Letters from servicemen receiving boxes from St. Andrew’s, 1940-1941.
- Letters from servicemen receiving boxes from St. Andrew’s, 1942.
- Letters from servicemen receiving boxes from St. Andrew’s, 1943.
- Letters from servicemen receiving boxes from St. Andrew’s, 1944.
- Letters from servicemen receiving boxes from St. Andrew’s, 1945.
- Minutes and reports of the War Services Committee, 1940-1945.
- Miscellaneous correspondence.
- Invoices for materials used in Christmas Boxes and dinners for servicemen.
- Clippings re: servicemen from St. Andrews.

Woman’s Association, 1946-1961.

**B5005**

Woman’s Association Cont’d

- Receipts, 1953, one file.

Woman’s Missionary Society, 1925-1953


Youth Council, 1947-1948

- Minutes of meetings for February and March 1947, eight mimeographed sheets.

Mission Band

- Minutes and notes, c. 1960-1962.

**Disparate Items**

United Church Council

- Church Extension, correspondence and accounts, 1951-1953.

Archives

- Archives of the Middlesex Presbytery, memorandum of November 22, 1966, preparations for the centennial year.

Church History

- Correspondence between Rev. MacQueen and Alex Edmision, assistant principal of Queen’s University, concerning the history of St. Andrews.
- Notes and bibliography for the history of the Presbyterian Church in London.
- Miscellaneous clippings and newspapers, 1868-1930.
- Miscellaneous clippings, c. 1937-c. 1957.

The Church and the Arts
- Programme of the pageant “The Crusade and Christmas”, performed in December 1945.

- Programme of the pageant “South Pole: Mysteries of the Landscape”, performed November 1976.


Pamphlets and Printed Items


- First St. Andrew’s Church, *Church Pictorial Record*, n.d., unpaginated brochure, five copies.


- Toronto: Board of Evangelism and Social Service, the United Church of Canada, 1956, 16 pages, paper covers.

- *The United Church Celebrates 50 Years*, a printed brochure.

- The United Church of Canada, *The Seal*, a circular explaining the symbolism of the seal.

- Waters, M.A.J. *In the Footsteps of the Physician, a biographical sketch of Dr. James M. Waters by his son*, no pagination, no date, 18 pages, paper covers.

- Miscellaneous orders of service, 1938-1968.

- Order of Service for dedication of renovated church, December 7, 1938, mimeographed sheets, five copies.


- “Our objective for 1966”, a St. Andrew’s pamphlet.

- Miscellaneous pamphlets.


- “Unfinished Business”, a pamphlet.

- List of families in Connection with First St. Andrews Congregation, January 1976, mimeographed sheets.

Photographs

- X1972 Photograph album commemorating the military career of Flying Officer James Albert Robertson, died 1943.

- Two large photos of the exterior of St. Andrew’s, c. 1947.
- Photograph album, of Boy Scout camp, c. 1960.

Record Group D: St. Paul’s Presbyterian (later United) Church, London West, 1904-1936.

B5007
Annual Meetings, 1905-1927.
- Minutes of the annual meetings 1905-1927, a bound volume.

Executive Boards
Board of Session, 1905-1936.
- Minute Book, 1905-1917, a bound volume.
- Minute Book, 1917-1929, a bound volume.
- Baptismal Record 1916-1928, a bound volume.
- Communion Roll and Register, 1917, a bound volume.

Board of Management, 1904-1929.
- Minute Book, includes a historical sketch of the congregation, 1904-1914, a bound volume.
- Minutes of the monthly meetings, 1915-1926, a bound volume.
- Cash ledger, 1912-1929, a bound volume.
- Tax notice, 1929.

Church Organizations
Ladies Aid, 1926-1929.
- Cash Ledger, 1926-1929, a bound volume.

Young People’s Association, 1926.
- Annual reports for 1926, 7 loose sheets.

Record Group E: Parkhill Methodist, later United Church, 1903-1952.

Woman’s Missionary Society, 1903-1952.
- Recording Secretary’s Minute Books, two bound volumes covering the periods 1903-1915, 1948-1952.
- Treasurer’s Book 1903-1913, a paper notebook.
- Miscellaneous.

Non-Record Group Items
- An Act Incorporating the United Church of Canada, an off-print in paper cover, 1924.
- The United Church of Canada Act, an off-print in paper cover, 1927.
- United Church of Canada. Basis of Union as Agreed Upon by the Joint Committee on Church Union Representing the Presbyterian, Methodist, and Congregational Churches, Toronto: Ryerson, 1922, 30 pages, paper covers.
- United Church of Canada. Basis of Union of the United Church of Canada as Prepared by the Joint Committee on Church Union. Toronto: Joint Committee on Church Union, 1924, 36 pages with paper covers.
- Chalmers Presbyterian Church. Signatures of Dissenters to Church Union, 1925, unpaginated.
- Cradle Roll and Birthday Book (unclear for which church), 1919-1927.
- The Need for Church Union by a Group of Presbyterians, 16 pages.
- Annual Reports for 1925-1951, New St. James Presbyterian Church, London Ontario, 26 volumes, paper covers.
- Onward, a Paper for Young Canadians, issues for September 13, 1930 and June 8, 1935.
- Copy of The Canadian Girl and The Canadian Boy for June 1935.
- United Church of Canada, Across Canada and Around the World: A Pictorially Conducted Tour, 1925, unpaginated.