

**Western Libraries
Collections Management Policy
Faculty of Information and Media Studies**

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Subject librarian: Fran Gray, The D.B. Weldon Library

Purpose of the Collection:

Western Libraries collections support the research activities and instructional requirements of faculty, students and staff in the programs offered by the Faculty of Information and Media Studies. The Information and Media studies collection also provides support for teaching and research in a wide variety of related fields such as film studies, cultural studies, health sciences, popular music and education. As well, material acquired in support of the Library and Information Science program supports the research and professional practice of librarians and staff of Western Libraries. This document describes the types of material that is acquired in support of programs that are offered by the Faculty of Information and Media Studies [FIMS].

Although The D.B. Weldon Library is the primary location for material supporting the research and instructional needs of FIMS, material supporting the varied programs of the Faculty may be found in any and all of the Western Libraries locations.

Program Information:

The Faculty of Information and Media Studies fosters an atmosphere of Interdisciplinarity and encourages research into all aspects of media, communication and information technologies. The Faculty defines its goals as follows:

1. To offer undergraduate and graduate programs of high quality in the interdisciplinary fields of communications, media, and information studies;
2. To pursue both foundational and applied research in the role and impact of information, media, communications, and technologically-mediated learning in the lives of individuals and in society.¹

FIMS offers three distinct undergraduate programs: Media, Information and Technoculture, Media and the Public Interest, and Media Theory and Production (joint program with Fanshawe College). In addition, there are eight graduate level programs offered by the Faculty: Library and Information Science (Master's and Ph.D. levels), Journalism (Master's), Media Studies (Master's and Ph.D. levels), Health Information Science (joint program with the Faculty of Health Sciences at both Master's and Ph.D. levels), and Popular Music and Culture (joint Master's level program with the Don Wright Faculty of Music.)

¹ FIMS Mission and Goals, http://www.fims.uwo.ca/about/mission_goals.htm

Subject Areas Covered:

A review of the lists of courses offered and the information provided about faculty research interests at FIMS reveals interest in a wide array of subject areas. Those subject areas can be grouped into three broad categories: Media Studies, Journalism and Library and Information Science. The Media Studies category includes subject areas of interest to those in Media, Information and Technoculture, Media Theory and Production, Media in the Public Interest as well as the graduate level programs in Media Studies and Popular Music and Culture [PMC].

Areas of interest that are included under Journalism are of primary interest to faculty and students in the graduate Journalism program, although there is overlap with the Media Studies subject areas.

Library and Information Science [LIS] subject areas also include topics of relevance to those in the Health Information Science [HIS] program.

Media Studies Subject Areas:

- Communication history
- Communication theory
- Critical theory
- Cultural history
- Cultural labour
- Cultural production
- Digital imaging
- Discourse analysis
- Documentary practice
- Graphic design
- Media and social change
- Media and the public interest
- Media globalization
- Media representation of gender
- Media representation of the holocaust
- Media representation of race
- Media theory
- Political economy of media
- Popular culture
- Recording practice
- Television studies
- Textual criticism of popular music
- Video and computer games

Journalism Subject Areas:

- Advertising
- Canadian media
- International reporting
- Journalism history
- Media and politics
- Photojournalism
- Practice of journalism
- Print journalism
- Propaganda

Public opinion
Radio journalism
Television journalism

Library and Information Science Subject Areas:

Academic libraries
Archival studies
Classification and indexing
Consumer health information sources
Database management
Data mining
E-health systems
Health information
Health information processing
Human computer interface design
Informatics applications
Information and communications technology
Information credibility assessment
Information entrepreneurship
Information ethics
Information law
Information literacy
Information policy
Information resource description
Information retrieval
Information seeking behavior
Information services
Information systems and technology
Information visualization
Informetrics/webometrics
Intellectual property
Knowledge management
Managing information organizations
Natural language processing
Organization of information
Philosophy of library and information science
Political economy of information
Professional communication
Public libraries
Reading theory and practice
Records management

Appendix A shows, in Library of Congress Classification order, a breakdown of the subject areas that are covered by the collection.

Format:

The Subject Librarian for Information and Media Studies considers the acquisition of monographs, book series, journals and alternative formats. Resources in digital format are preferred over their print counterparts particularly to adequately support distance education. Access to a wide variety of newspapers in full-text and preferably full-image digital format are required to support the Journalism program. Scholarly periodical

subscriptions may be added to the collection when funding permits. Films to support teaching and learning may be purchased if appropriate Public Performance Rights or licenses can be obtained in order to permit circulation and group viewing.

Language:

English is the primary language of collection. English translations of major works in other languages may also be acquired. French language material on Canadian library issues would be considered on request.

Source of Publication:

Sources of publication are primarily Canada, the United States, the United Kingdom, and Western Europe. Material published in other regions may be considered on request and will be evaluated for quality and relevance.

Date of Publication:

Materials with a recent imprint date are preferred. Older material will be considered upon request.

Exclusions:

With the exception of some selective acquisitions, popular materials, pamphlets and loose-leaf publications are not collected. Multiple copies of standard cataloguing tools are excluded although representative copies may be purchased in consultation with the Manager, Graduate Resource Centre.

Related Collections and Cooperation:

FIMS Graduate Resource Centre:

The Graduate Resource Centre [GRC] at FIMS provides a basic collection of required readings and foundational materials to support students in the Library and Information Science (Master's and Ph.D.levels), Health Information Science (Master's and Ph.D. levels), Media Studies (Master's and Ph.D. levels), Journalism (Master's level) and Popular Music and Culture programs. The collection in The D.B. Weldon Library supplements and enhances the GRC collection and provides circulating copies that are available to the entire Western community.

Maps, Data and Government Information:

For students and researchers in all FIMS programs and particularly in the areas of Media Studies, Journalism and Health Information Science, access to current government information and socioeconomic data may be crucial. Western Libraries provides, in partnership with CREPUQ (Quebec's governing body for universities), access to the Equinox Data Delivery System. Equinox allows researchers to access data made available through Statistics Canada's Data Liberation Initiative (DLI), to selected data from the *Interuniversity Consortium for Political and Social Research* (ICPSR), to DMTI Spatial files and to files from the Ontario Geospatial Data Exchange (OGDE) files. It also provides pointers to other sources of data (e.g., the "Official

Statistics" web site) and includes documentation about data files. In addition, the Centre also provides access to print and/or online documentation about data sets, and to certain software manuals. Staff at the Centre offer research assistance and consultation regarding the use of maps, data and geospatial information.

Access to and support for using government information is provided through the D.B. Weldon Library. Western Libraries is an official Depository for Canadian federal government documents and also provides access to government information from the United States, United Nations agencies and selected materials from other jurisdictions.

Other Western Libraries Collections:

As noted above, collections in locations across Western Libraries supplement the material selected for the LIS collection. Materials dealing with the practice of specific types of librarianship may be located in any Western Libraries location and collections in the areas of Computer Science, Business and Law may also be useful, particularly for graduate level research.

Students in the Graduate program in Health Information Science will need to make use of expertise and collections in the Allyn & Betty Taylor Library. Collections management policies for Health Sciences, Nursing, Epidemiology and Biostatistics and Clinical Medicine will address the "health" component of the program.

Support for students in the Graduate program Popular Music and Culture will also need to make use of expertise and collections in the Music Library.

Local Libraries and Collections:

As well as the resources of all Western Libraries locations, students and instructors in the Media, Information and Technoculture program have access to the collections and expertise of the Affiliate University College Libraries. Students enrolled in the joint Media Theory and Production program have access to the information resources of Fanshawe College as well.

Interlibrary Loan Service:

For material that is not part of our collections or available locally. Western Libraries provides an effective and efficient Interlibrary Loans Service (RACER) through which faculty, researchers and students at all levels can obtain research materials from other locations.

Gifts:

The library gratefully accepts gifts of materials in good condition. As considerable expense is incurred by Western Libraries in the receipt and processing, the library only accepts gifts of materials which support current teaching and research needs, or which are not adequately represented in the collection.

Managing the Collection:

In order to ensure that collections remain optimally useful for our patrons, it is necessary to analyze collection usage and available space regularly. Items will need to be selectively removed from the active collection from time to time.

Duplicate items that are no longer required to support the curriculum, and damaged items that can no longer be replaced may be removed from the collection at the discretion of the Subject Librarian.

Items that are unique to Western may be transferred to a storage facility. Material housed in these storage facilities is available on request through the Library Catalogue.

Criteria for transfer selection include, but are not limited to, the following:

- 1) Outdated or previous editions of titles
- 2) Medium- to low-use items
- 3) Material that is available in alternate formats, i.e., online
- 4) Materials that would benefit from storage in a more controlled environment.

Consult the Subject Librarian for Information and Media Studies for further details about these criteria.

Resources to aid in acquisition of material:

The majority of material for Information and Media Studies is received as a result of the implementation of a vendor approval profile that is regularly reviewed by the IMS Librarian. Discretionary purchases are made for material requested by faculty and students and for items identified through regular review of publications such as Choice, American Libraries Direct and Communication Booknotes Quarterly.

Appendix A Areas of Focus for FIMS Programs

by Library of Congress and National Library of Medicine Classification Number

CD921-CD4280	Archives	
GN358	Culture Change. Social change	Selective
GV742	Sports and Mass media	
HF5415.123	Commerce. Communication of Information	Selective
HF5414.3	Commerce. Consumer behavior	Selective
HF5735-HF5741	Business records management	
HF5801-HF6182	Advertising	Selective
HM831-HM901	Social Change	
JA85	Communication in Politics	
P87-P96	Communication. Mass media	
PN1990-PN1992	Broadcasting	
PN4699-PN5650	Journalism	
R858	Computer applications to medicine	
RA773.6	Communication in health	
RT50.5	Nursing. Computer applications	
T10.5-T11.9	Communication of technical information	Selective
T14.5	Technology. Social aspects	Selective
TR820	Photojournalism	
TR835	Microfilming. Microphotography	selective
Z4-Z115.5	Books (General). Writing. Paleography	selective
Z116-Z448	Book industries and trade	selective
Z551-Z656	Copyright	
Z662-Z664	Libraries - Collections	
Z665	Library science – General works	
Z666	Information organization	
Z668-Z669	Library education. Research	
Z672	Library cooperation and coordination	
Z673	Library association	
Z674	Classes of libraries	
Z674.2-Z674.5	Information services. Information centers.	
Z674.7-Z674.83	Library information networks	
Z678-Z678.892	Library administration and organization	
Z678.9	Automation	
Z679-Z680.6	Library buildings. Library communication systems	
Z681	Reproduction of library materials. Storage	
Z681.5-Z681.7	Trustees. Library boards, committees	
Z682	Personnel	
Z683	Finance. Insurance	
Z684	Supplies. Shelving. Bookstacks	
Z686	Branches. Delivery stations. Bookmobiles	
Z687-Z718.8	The collections. The books	
Z719-Z725	Libraries (General)	
Z729-Z871	Library reports. History Statistics	
Z881-Z980	Library catalogs and bulletins	selective
Z987-Z997	Private libraries. Book collection	selective
Z998-Z1000.5	Booksellers' catalogues. Book prices	selective
Z1001-Z1121	General bibliography	selective
Z1201-Z4980	National Bibliography	selective
ZA	Information sources (General)	